

**PART-TIME
CUSTODIAL & MAINTENANCE ASSISTANT
16+ hours/week
\$18.21/hour**

The Cumberland Public Library custodial and maintenance team plays an essential role in keeping the building clean, secure, functional, and welcoming. This position does custodial and maintenance work that requires considerable independent judgement in applying appropriate techniques, materials, and procedures to daily tasks. Duties require carrying and moving up to 50 pounds and climbing ladders. Work is performed under the supervision of the FACILITIES MANAGER.

ILLUSTRATIVE EXAMPLES OF THE WORK

- Cleans staff and public restrooms, replenishes supplies as needed
- Cleans and maintains public areas on the first and second floors, plus staff offices
- Removes trash and recycling from public and staff areas
- Assists with setup and breakdown for library events
- Performs building closing duties: setting alarms, locking doors, and security checks
- Removes snow and salts pavement during winter months, includes snow blower use
- Assists with monitoring the building for possible facility issues
- Performs miscellaneous carpentry, painting, and repair tasks as needed

The right candidate for this position should be able to take on other various tasks as needed and be open to learning new skills while remaining enthusiastic about the overall running of the library building. They should also be flexible, adaptable, work well on a team as well as independently, prioritize tasks, and display sound judgement.

Evenings and occasional Sundays are required. Some Saturday hours also may be required. Candidate should have flexibility and be willing to change schedule as needed.

Please apply in writing to:
Assistant Library Director
Cumberland Public Library
1464 Diamond Hill Rd
Cumberland, RI 02864

Or email applications to administration@cumberlandlibrary.org